

## EDITORIAL CONTRIBUTOR JOB DESCRIPTION



**We're looking for two Editorial Contributors!**

**Hazel & Wren is an all-volunteer organization, so these are unpaid positions.**

### **THE IDEAL CANDIDATE IS:**

- Self-motivated, and passionate about literature
- Familiar with Hazel & Wren's tone and purpose
- Equipped with excellent written and organizational skills
- Able to work independently, with regular weekly internet access (most communication is through email, with face-to-face meetings for locals every other month over coffee or beer)
- Dependable and flexible
- Not afraid of learning Wordpress (if not already familiar with the blogging platform)
- Can be local to the Twin Cities area, or based out-of-state

### **POSITION DUTIES INCLUDE:**

- A commitment of at least one What We're Reading review (focus on fiction and/or nonfiction preferred) per month
- Participation in Hazel & Wren's monthly online Open Mic by leaving at least three comments on different submissions on Open Mic day
- Assistance with any Hazel & Wren events if local, such as open mics or author readings

### **POSITION PERKS:**

- Opportunity for further involvement in other Hazel & Wren projects as desired
- Hands-on experience with a collaborative, supportive, and creative team
- Free Hazel & Wren letterpress goodies
- Free review copies of books
- Bio on the Hazel & Wren "About" page
- Good shoulder rubbin' opportunities for engagement and networking with local literary scene
- Pizza parties, beer, and warm fuzzies with the Hazel & Wren team buddies

### **TO APPLY:**

Please send a cover letter, resume, and two writing samples (these should be both editorial in nature) to [hello@hazelandwren.com](mailto:hello@hazelandwren.com) with "Editorial Contributor" as the subject line.